



**Notice of meeting of  
Decision Session - Cabinet Member for Education, Children and  
Young People's Services**

**To:** Councillor Potter  
**Date:** Tuesday, 11 October 2011  
**Time:** 4.30 pm  
**Venue:** The Guildhall, York

**AGENDA**

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**Notice to Members – Calling In**

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

**10.00 am on Monday 10 October 2011** if an item is called in before a decision is taken, or

**4.00pm on Thursday 13 October 2011** if an item is called in after a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

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**Written representations in respect of items on this agenda should be submitted to Democratic Services by 5.00pm on Friday 7 October 2011.**

**1. Declarations of Interest**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on the agenda.

**2. Minutes** (Pages 3 - 8)

To approve and sign the minutes of the Decision Session of the Cabinet Member for Education, Children and Young People's Services held on 11 July 2011.

**3. Public Participation**

At this point in the meeting, members of the public who have registered their wish to speak at the meeting can do so. The deadline for registering is **5.00pm on Friday 7 October 2011**.

Members of the public may register to speak on:-

- An item on the agenda
- An issue within the Cabinet Member's remit
- An item that has been published on the Information Log since the last Decision Session

**4. Appointments of Local Authority (LA) School Governors** (Pages 9 - 24)

This report provides information about the current position with regard to vacancies for Local Authority seats on governing bodies, lists current nominations for these vacancies and requests the appointment, or reappointment, of the listed nominees.

**5. Finance and Performance Update Quarter 1** (Pages 25 - 32)

The purpose of this report is to provide the Cabinet Member with an update on financial performance, progress against service plan improvement actions and performance measures.

**6. Urgent Business**

Any other business which the Cabinet Member considers urgent under the Local Government Act 1972

**Information Log**

No items have been published on the Information Log since the last Decision Session.

Democracy Officer:

Name: Jayne Carr

Contact Details:

Telephone – (01904) 552030

Email – [jayne.carr@york.gov.uk](mailto:jayne.carr@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting Jayne Carr, Democracy Officer

- Registering to speak
- Written Representations
- Business of the meeting
- Any special arrangements
- Copies of reports

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If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

**A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088**

### Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

### Access Arrangements

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If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an

interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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## **Holding the Cabinet to Account**

The majority of councillors are not appointed to the Cabinet (39 out of 47). Any 3 non-Cabinet councillors can 'call-in' an item of business from a published Cabinet (or Cabinet Member Decision Session) agenda. The Cabinet will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Cabinet meeting in the following week, where a final decision on the 'called-in' business will be made.

## **Scrutiny Committees**

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

## **Who Gets Agenda and Reports for our Meetings?**

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City of York Council

Committee Minutes

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MEETING	DECISION SESSION - CABINET MEMBER FOR EDUCATION, CHILDREN AND YOUNG PEOPLE'S SERVICES
DATE	11 JULY 2011
PRESENT	COUNCILLOR POTTER

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**1. DECLARATIONS OF INTEREST**

The Cabinet Member was invited to declare any personal or prejudicial interests in the business on the agenda. None were declared.

**2. MINUTES**

RESOLVED: That the minutes of the Decision Session held on 8 March 2011 be signed by the Chair.

**3. PUBLIC PARTICIPATION**

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

**4. APPOINTMENT OF LOCAL AUTHORITY (LA) SCHOOL GOVERNORS**

The Cabinet Member considered a report which provided information about the current position with regard to vacancies for Authority seats on governing bodies, listed current nominations for those vacancies, as detailed in Annex 1, and requested the appointment or re-appointment of the listed nominees.

The Cabinet Member thanked Officers for the report and for the hard work of the Governor Service in keeping vacancies at a low level. In response to officers' comments, the Cabinet Member suggested that rather than redressing the political balance of Governors, the Service should encourage members of all political parties to put themselves forward to be Governors.

**RESOLVED:** That the Cabinet Member appointed or re-appointed Authority Governors to fill vacant places as proposed in Annex 1 of the Officer's report.

**REASON:** To ensure that the Local Authority places on School Governing Bodies continue to be effectively filled.

**5. RESTRUCTURE OF CHILDREN'S CENTRES, EARLY YEARS AND EXTENDED SERVICES**

The Cabinet Member considered a report which described the rationale for the review and restructure of Children's Centres, Early Years and Extended Services as a result of national and local policy, local reviews and national and local financial contexts. The report asked the Cabinet Member to approve the restructure.

In response to the written representation and questions from Unison, officers advised as follows:

- There will be a formal review of the 3 strand structure. It will be checked within 6 weeks to look for any initial problems, then again at Christmas and Easter followed by a formal review after 1 year. The views of stakeholders and partners will be considered.
- Key roles will be looked at across Early Years and a simple summary chart will be drawn up of the roles to establish who is responsible for what.
- In relation to a post that delivers Extended Learning Opportunities, Officers advised that whilst this had been considered and although they did not want to undervalue such a role, at the moment it would not be possible to fund a part time position. It would be something that could happen in the future.
- It is positive that 9 Children Centres have stayed open, but with a reduced number of staff, the opening times will need to be looked at. Numbers of staff at each centre would be based on the need in each area and the particular Centre.
- The 28% reduction in Government funding and the £1.8m shortfall in grants would not all be met through the restructure. In terms of staffing the figure is 4-500,000k with the rest being found through other routes. Staffing



decisions had not been a 'knee jerk' reaction and had been done in consultation with Unions and taking into consideration the strategic responsibility to Early Years and Children's Centres.

The Cabinet Member thanked Officers for the report and Unison for their feedback and then made the following comments:

- It is important to look at the budget now to avoid further cuts in following years as it is not anticipated that there will be any more cash available in the future.
- It is important to measure the effectiveness of work in Children's Centres and to consider how the work fits in with the Community Cohesion Agenda . Ideally the Children's Centres would be open for longer but this needs to be balanced by jobs.
- The Cabinet Member suggested work could be undertaken with the Director of Communities and Neighbourhood's team to identify opportunities for the Children's Centre buildings to be used for other community groups and purposes.

**RESOLVED:** That the Cabinet Member approved Option 1 and so approved the revised structure to enable the delivery of both universal and targeted services against the key principles described in Paragraph 9 of the Officer report, to meet the statutory duties of the Local Authority and to improve outcomes for all children and families.

**REASON:** Option 1 keeps all 9 Childrens Centres open, thus providing both universal and targeted services to the most deprived areas of the City, improving outcomes for users. Services are deliverable with the appropriate balance of management, front line delivery and support posts, and the structure will deliver savings still to be found in the 2012-2013 budget. Statutory duties across Early Years will be met.

**6. TRANSFORMING YOUTH SUPPORT SERVICES**

The Cabinet Member considered a report which presented a review of the current City of York Council (CYC) Young Peoples Services (YPS) and York Youth Offending Team (YOT) and offered options and proposals on three interlinked areas of a new integrated service.

The Head of Integrated Youth Support outlined the report and advised that the proposals followed on from the decisions made in July 2010 by the former Executive, to complete the integration of CYC Youth Services and Connexions, to include York YOT. He advised that the challenging areas of work going forward, would be the Youth Support Services Structure as highlighted on page 63 of the agenda and the staff pay and conditions as detailed on page 64.

The Cabinet Member commented that she was happy with the 'Youth Offer' as set out in Annex A and queried how Officers would report on the implementation of it. The Director of Adults, Children and Education suggested that a progress report could be brought back to a future decision session.

The Cabinet Member thanked Officers for the report and all their hard work.

**RESOLVED:** (i) That Option 2 in Annex A of the Report be agreed as the basis of the restructuring of the Youth Support Services with effect from September 2011.

(ii) That the York Youth Offer set out in Annex A be agreed as the high level framework both for restructuring Youth Support Services and for engaging with the voluntary, community, faith and uniformed youth sectors.

(iii) That the proposal for a staged approach to harmonisation of pay and conditions as set out in Annex A be endorsed as the starting point for consultation and negotiation with staff and unions.

**REASON:** To continue with a process of integration of all youth support services that started a year ago,

and to enable these services to operate within the revised budget set by Council.

Councillor Potter, Chair

[The meeting started at 4.30 pm and finished at 5.55 pm].

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**Meeting of the Decision Session – Cabinet  
Member for Education, Children and Young  
People**

**11 October 2011**

Report of the Director of Adults, Children and Education

**Appointment of Local Authority Governors**

**Summary**

1. This report provides information about the current position with regard to vacancies for Local Authority seats on governing bodies, lists current nominations for those vacancies, as detailed in Annexes 1 and 2, and requests the appointment, or re-appointment, of the listed nominees.

**Background**

2. National benchmarking data on governor vacancies indicates a national average of 10.2% for Local Authority governor vacancies. York has 3 (1.7%) Local Authority vacancies at the time of writing this report.
3. The following table summarises the current position of Local Authority vacancies and appointments in City of York schools.

Total number of Local Authority seats in City of York schools	174
Number of Local Authority seats currently filled (or held)	159
Number of new Local Authority appointments addressed by this paper	7
Number of Local Authority reappointments addressed by this paper	6
Number of Local Authority appointments in progress/ on hold	(3/ 2) 5
Number of Local Authority	3 (1.7%)

vacancies remaining after this paper (excluding those where a nominee has been identified or where it has been agreed to hold vacancies)	
Number of applicants placed in community vacancies since the last report.	0

<b>Political affiliation of Local Authority governors</b>		
<b>Party</b>	<b>Number of governors</b>	<b>Percentage of all Local Authority governors</b>
<b>Labour</b>	<b>13</b>	8.2
<b>Lib Dem</b>	<b>16</b>	10.1
<b>Conservative</b>	<b>6</b>	3.8
<b>Green</b>	<b>1</b>	0.6
<b>Independent</b>	<b>8</b>	5.0
<b>Others</b>	<b>115</b>	72.3

### **Identification of vacancies**

4. The overall picture of governor vacancies is informed by a detailed database, which includes records of all schools, the structure of their governing bodies, individuals who serve as governors and terms of office.
5. From the database can be determined such information as current vacancies and terms of office which are due to expire. In this way the Governance Service can clearly identify in advance the actions which are required and act accordingly.

### **Reviewing Vacancies**

6. The vacancy position is under constant review. When potential new governors are identified the candidate is interviewed to discuss their interest and suitability. The Chair of Governors and headteacher are also asked to meet with the candidate and show him or her around the school prior to nomination for appointment. This allows the school to assess the potential candidate in terms of

a good match for the needs of the governing body and current governors.

7. Where a term of office is due to expire, the individuals are contacted to ask whether they would like their name to be put forward again for reappointment. Chairs and headteachers are contacted to invite any relevant supporting information. Where a reappointment is appropriate, this is included on the nomination paper for consideration by the Cabinet Member.
8. All Local Authority governors are required to apply for an enhanced disclosure from the Criminal Records Bureau.
9. It should be noted that, as well as filling Local Authority vacancies, the Governance Service also assists schools who are having difficulties filling community governor vacancies.

### **Political Balance**

10. In York the Local Authority governor seats are filled on merit, rather than by strict consideration of political balance. Just under a fifth of Local Authority governors are, in practice, linked to one of the political parties. Since the recent local election the balance of political representation on governing bodies across the city no longer reflects the balance of the current administration. Steps will be taken to redress the balance over a period of time, whilst always considering the need to identify the best possible governor for a school, rather than taking account of individuals' political affiliation.

### **Consultation**

11. Consultation on the nominations for appointment has been undertaken in accordance with the agreed procedure for the appointment of Local Authority governors.

### **Options**

12. The Cabinet Member has the options of appointing/re-appointing or not appointing to fill vacant seats as proposed at Annexes 1 and 2.

## **Analysis**

13. If the Cabinet Member chooses not to appoint to fill vacant seats this will have a detrimental impact on the work of governing bodies and their ability to meet statutory requirements. However equally importantly is the need for confidence that the proposals in Annexes 1 and 2 will deliver volunteers who are committed to developing their skills in order to make a strong contribution to the work of the school.

## **Corporate Priorities**

14. Good effective school governance does play a significant role in enhancing individual institutions and contributing as a result to the Learning City corporate priority which describes how

“We want to make sure that local people have access to world class education and training facilities and provision”

## **Implications**

15. There are no implications relating to equalities, crime and disorder, ITT, property, financial, legal or HR issues arising from this report.

## **Risk Management**

16. In compliance with the Council’s risk management strategy, there are no risks associated with the recommendations of this report. Good active governance arrangements do contribute to effective school management arrangements and, as a result, reduce risks to the organisation.

## **Recommendations**

17. That the Cabinet Member appoints or re-appoints, Local Authority Governors to fill vacant places as proposed in Annexes 1 and 2.

Reason: to ensure that Local Authority places on school governing bodies continue to be effectively filled



**Contact Details**

**Author:**

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Governance Service  
Adults, Children and Education  
01904 554258

**Chief Officer Responsible for the report:**

Pete Dwyer  
Director of Adults, Children and Education

**Report  
Approved**

**Date**

28 September 2011

**Specialist Implications Officer(s)**

None

**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the author of the report**

**Background Papers**

None

**Annexes**

Annexes 1 and 2 detail the current position of Local Authority governor vacancies and lists those governors who are being nominated for appointment or re-appointment.

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**LA GOVERNOR NOMINATIONS AND VACANCIES:****Autumn Term: October 2011****Nursery Schools**

Name Of School:	St Paul's Nursery School				
No Of LA Governors:	2	Total No Of Governors:			12
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mrs J Hedley-Jones	No affiliation	09/12/2009	08/12/2013	N/A	
Vacant					05/09/2011

**Nomination (s) for 1 Vacancy****Vacancy:** Potential governor identified to fill this vacancy

## Primary Schools

Name Of School:	Acomb Primary School				
No Of LA Governors:	2	Total No Of Governors:			12
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr A Morrallee	No affiliation	06/12/2007	05/12/2011	YES	
Mr A Rodaway	No affiliation	01/09/2010	31/08/2014	N/A	
<b>Nomination (s) for reappointment</b>					
<b>Mr Tony Morrallee</b>					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					

Name Of School:	Burton Green Primary School				
No Of LA Governors:	2	Total No Of Governors:			12
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mrs J Ellis	Unknown	01/01/2010	31/12/2013	N/A	
Vacant					05/09/2011
<b>Nomination (s) for 1 Vacancy</b>					
<b>Vacancy:</b> Mr James Jervis: I am a Chartered Accountant and a graduate of Manchester University. I have held senior management positions in blue chip companies and have also experience of small and medium sized organisations.					
<b>Affiliation:</b> N/A					
<b>Appointment:</b> with immediate effect					

Name Of School:	Carr Infant School				
No Of LA Governors:	2	Total No Of Governors:			12
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Ms T Simpson-Laing	Labour	01/09/2010	31/08/2014	N/A	
Vacant					29/11/2010
<b>Nomination (s) for 1 Vacancy</b>					
<b>Vacancy:</b> Miss Louise Gentry: I currently work in the Education Access Team at the Local Authority and have done so for 11 years. My areas of expertise are school admissions, welfare benefits, home to school transport and behavioural support/school exclusions. The reason I would like to become a school governor is that I would like to put my knowledge and experience to good use.					
<b>Affiliation:</b> Independent					
<b>Appointment:</b> with immediate effect					

Name Of School:	Copmanthorpe Primary School				
No Of LA Governors:	4	Total No Of Governors:			18
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Cllr D Horton	Labour	01/09/2008	31/08/2012	N/A	
Mr G Simpson	No affiliation	16/03/2010	15/03/2014	N/A	
Mr T Myers	Unknown	16/03/2010	15/03/2014	N/A	
Vacant					04/09/2011
<b>Nomination (s) for 1 Vacancy</b>					
<b>Vacancy:</b> Currently no applicants for this vacancy					

Name Of School:	Federation of Our Lady's & English Martyrs' RC Primary School				
No Of LA Governors:	2	Total No Of Governors:			20
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mrs A Haithwaite	Unknown	14/09/2010	13/09/2014	N/A	
Vacant					30/04/2009

**Nomination (s) for 1 Vacancy**

**Vacancy:** Hold this Vacancy: A Temporary Governing Body is in place. The schools will soon merge so it is proposed that this vacancy is held.

**Affiliation:** N/A

**Appointment:** with immediate effect

Name Of School:	Federation of Rawcliffe Infant and Clifton Without Junior Schools				
No Of LA Governors:	4	Total No Of Governors:			20
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Miss A Campbell	Unknown	04/09/2008	03/09/2012	N/A	
Mr T Leeming	No affiliation	12/03/2009	11/03/2013	N/A	
Mr V Paylor	Independent	04/04/2009	03/04/2013	N/A	
Vacant					30/11/2010

**Nomination (s) for 1 Vacancy**

**Vacancy:** Hold this vacancy: A Temporary Governing Body is in place. The schools will soon merge so it is proposed that this vacancy is held.

**Affiliation:** N/A

**Appointment:** with immediate effect

Name Of School:	Haxby Road Primary School				
No Of LA Governors:	3	Total No Of Governors:			17
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr I Whittaker	No affiliation	08/06/2010	07/06/2014	N/A	
Mrs A Bayliss	No affiliation	06/12/2007	05/12/2011	YES	
Ms R Totton	Independent	12/07/2011	11/07/2015	N/A	

**Nomination (s) for reappointment****Mrs Alison Bayliss**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

Name Of School:	Huntington Primary School				
No Of LA Governors:	4	Total No Of Governors:			18
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr M Gee	No affiliation	08/06/2010	07/06/2014	N/A	
Mr R Foy	No affiliation	14/09/2010	13/09/2014	N/A	
Mr S Botham	No affiliation	01/01/2010	31/12/2013	N/A	
Mrs E Quinn	No affiliation	04/12/2008	03/12/2012	N/A	
Vacant					12/09/2011

**Nomination (s) for 1 Vacancy**

**Vacancy:** Currently no applicants for this vacancy

Name Of School:	Knavesmire Primary School				
No Of LA Governors:	4	Total No Of Governors:			18
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Cllr A Fraser	Labour	01/09/2010	31/08/2014	N/A	
Dr D O'Brien	No affiliation	16/03/2010	15/03/2014	N/A	
Mrs A Cox	No affiliation	13/06/2009	12/06/2013	N/A	
Vacant					11/10/2010

**Nomination (s) for 1 Vacancy**

**Vacancy:** Mr Thomas Holvey: Having previously been a local authority councillor I would like to be able to contribute to my local community in a different way. I have project management skills and also work in a local authority setting. I have previously worked on a government pilot project which was involved in raising education attainment amongst disadvantaged children.

**Affiliation:** N/A

**Appointment:** with immediate effect

Name Of School:	Lakeside Primary School				
No Of LA Governors:	3	Total No Of Governors:			14
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Cllr I Waudby	Lib Dem	01/09/2009	31/08/2013	N/A	
Vacant					14/02/2011
Vacant					03/05/2011

**Nomination (s) for 2 Vacancies**

**Vacancy:** Miss Helen White: I have taught in both the state and independent sectors in York and would like to maintain a link to the state sector. I have also gained a Masters in Education from Durham University through part time study and am currently working on a doctorate in Education, also at Durham. At Queen Ethelburga's I have been Head of Year Eleven and will take over Gifted and Talented Coordinator in September.

**Affiliation:** N/A

**Appointment:** with immediate effect

**Vacancy:** Potential governor identified to fill this vacancy

Name Of School:	Poppleton Road Primary School				
No Of LA Governors:	3	Total No Of Governors:			17
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mrs VM Jesse	Conservative	14/12/2010	13/12/2014	N/A	
Vacant					26/07/2011
Wg. Cdr. E Kendall	No affiliation	02/09/2010	01/09/2014	N/A	

**Nomination (s) for 1 Vacancy**

**Vacancy:** Potential governor identified to fill this vacancy

Name Of School:	Rufforth Primary School				
No Of LA Governors:	2	Total No Of Governors:			12
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mrs J Hopton	Independent	01/09/2010	31/08/2014	N/A	
Vacant					05/09/2011

**Nomination (s) for 1 Vacancy**

**Vacancy:** Potential governor identified to fill this vacancy

Name Of School:	Scarcroft Primary School				
No Of LA Governors:	4	Total No Of Governors:			18
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr R Stay	No affiliation	08/09/2009	07/09/2013	N/A	
Mr W Hayler	No affiliation	06/09/2011	05/09/2015	N/A	
Mrs S Saul	No affiliation	09/12/2009	08/12/2013	N/A	
Vacant					22/07/2011

**Nomination (s) for 1 Vacancy****Vacancy:** Currently no applicants for this vacancy

Name Of School:	St Wilfrid's RC Primary School				
No Of LA Governors:	1	Total No Of Governors:			12
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Vacant					05/09/2011

**Nomination (s) for 1 Vacancy****Vacancy:** Mrs Amanda Bloor: Mrs Bloor has been a governor at school for some time. Unfortunately her term of office has lapsed so she is now being recommended for appointment.**Affiliation:** N/A**Appointment:** with immediate effect

## Secondary Schools

Name Of School:	Burnholme Community College				
No Of LA Governors:	4	Total No Of Governors:			20
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Cllr C Funnell	Labour	06/12/2007	05/12/2011	YES	
Cllr I Cuthbertson	Lib Dem	01/09/2010	31/08/2014	N/A	
Miss F Walker	Lib Dem	12/07/2011	11/07/2015	N/A	
Mrs K Daniells	Unknown	08/09/2009	07/09/2013	N/A	
<b>Nomination (s) for reappointment</b>					
<b>Cllr Christina Funnell</b>					
The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.					

Name Of School:	Canon Lee School				
No Of LA Governors:	4	Total No Of Governors:			18
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Cllr J Looker	Labour	14/03/2011	13/03/2015	N/A	
Miss D Duffield	Unknown	12/03/2009	11/03/2013	N/A	
Mrs J Ellis	Unknown	01/09/2010	31/08/2014	N/A	
Vacant					06/04/2011
<b>Nomination (s) for 1 Vacancy</b>					
<b>Vacancy:</b> Cllr Neil McIlveen: I have two children who have now left full-time education and am married to a drama teacher. As a Property Surveyor for almost 40 years I believe that I have problem solving skills and will be able to add a different dimension to the group of Governors within a school which takes pupils from the ward I represent on City of York Council.					
<b>Affiliation: Labour</b> <b>Appointment: with immediate effect</b>					

Name Of School:	Fulford School				
No Of LA Governors:	4	Total No Of Governors:			20
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Dr P Miller	No affiliation	08/06/2009	07/06/2013	N/A	
Mr D Robertson	Unknown	04/12/2008	03/12/2012	N/A	
Mr I P Dolben	Unknown	01/09/2009	31/08/2013	N/A	
Vacant					09/03/2011
<b>Nomination (s) for 1 Vacancy</b>					
<b>Vacancy:</b> Dr Henrice Altink: I have worked as a secondary school teacher abroad for two years and have been a university lecturer for the last 10 years. I have extensive administration experience in higher education. I'm currently a member of the University of York's teaching committee and deputy head of its history department. I'm particularly interested in the transition from secondary to higher education. I've helped to set up a successful online forum for incoming history students to facilitate this transition. With my experience of teaching at different levels of the education system, both in the UK and abroad, I may be able to shed different light on some of the problems faced by York's secondary schools today.					
<b>Affiliation: Labour</b> <b>Appointment: with immediate effect</b>					

Name Of School:	York High School				
No Of LA Governors:	4	Total No Of Governors:			0
Current Appointees	Affiliation	From	To	Restanding	Vacancy Since
Mr A M Waller	Lib Dem	29/10/2007	28/10/2011	YES	
Mr P Kelly	Labour	29/10/2007	28/10/2011	YES	
Mrs A Leatt	No affiliation	29/10/2007	28/10/2011	YES	
Ms E C Harrison	Lib Dem	14/09/2010	13/09/2014	N/A	



**Nomination (s) for reappointment**

**Mr Patrick Kelly**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

**Nomination (s) for reappointment**

**Mr Andrew Waller**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

**Nomination (s) for reappointment**

**Mrs Angela Leatt**

The above named governor has indicated that they would like to stand for a further term of office effective from the end date of their current term.

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## LA GOVERNOR NOMINATIONS AND VACANCIES: AUTUMN TERM : OCTOBER 2011

### PRIMARY SCHOOLS

Name of School	Clifton with Rawcliffe Primary School				
Number of LA Governors	4	Total number of governors			20
Current appointees	Affiliation	From	To	Restanding	Vacancy since
<b>Nomination (s) for 4 vacancies</b>					
<p><b>Vacancy:</b> Miss Alison Campbell: This person has been a governor on both the Federated Rawcliffe Infant and Clifton Without Governing Body and the Temporary Clifton with Rawcliffe Governing Body and wishes to continue supporting the new school as a member of the new governing body.</p> <p><b>Affiliation:</b> No affiliation <span style="float: right;"><b>Appointment:</b> with immediate effect</span></p> <p><b>Vacancy:</b> Mr Vic Paylor: This person has been a governor on both the Federated Rawcliffe Infant and Clifton Without Governing Body and the Temporary Clifton with Rawcliffe Governing Body and wishes to continue supporting the new school as a member of the new governing body.</p> <p><b>Affiliation:</b> Independent <span style="float: right;"><b>Appointment:</b> with immediate effect</span></p> <p><b>Vacancy:</b> Potential governor identified to fill this vacancy</p> <p><b>Vacancy:</b> Currently no applicants for this vacancy</p>					

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**Cabinet Member Decision Session: 11<sup>th</sup> October 2011**  
**Education, Children & Young People's Services**

Report of the Assistant Director – Communities and Culture

**Quarter 1 April – June 2011, Finance and Performance update**

**Summary**

1. The purpose of this report is to provide the Cabinet Member for Education, Children & Young People with an update on financial performance, progress against service plan improvement actions and performance measures. The Status Card for quarter 1 actions is attached at Appendix 1 and the status for performance measures is at paragraph 9.

**Financial Performance**

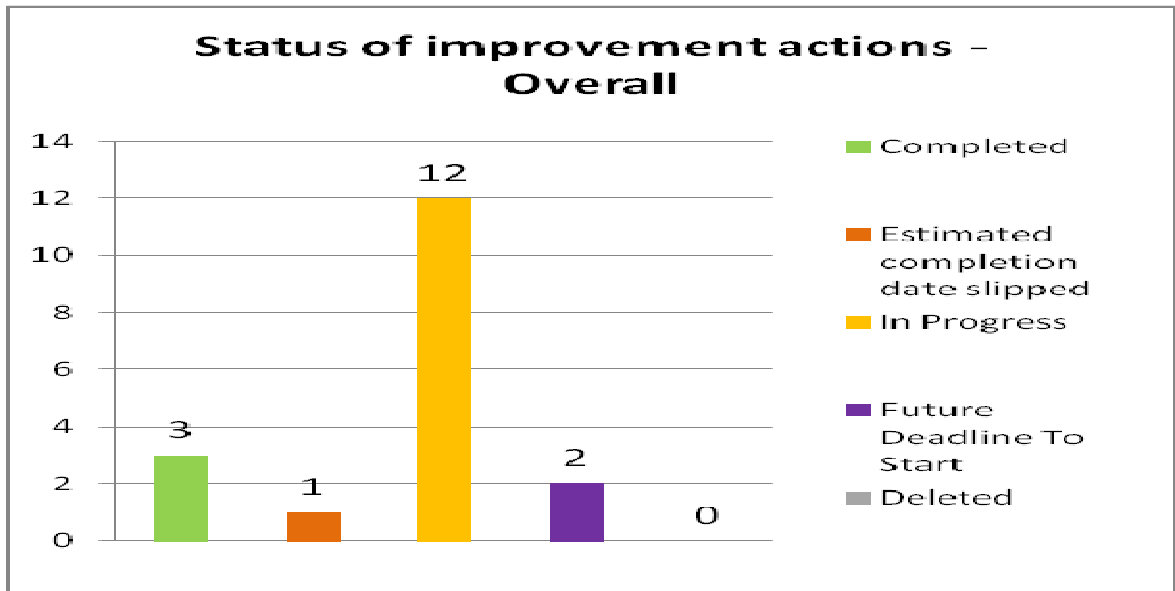
2. Leisure and Culture is forecast to achieve £369k against an in year budget savings target of £410k. Savings are being achieved through service reviews and improvements. The £41k shortfall from the savings target is due to additional one off costs incurred during the restructure of the music service. Full year savings will be achieved in 2012/13.
3. The approved 2011/12 revenue budget for Leisure and Culture is summarised as follows:

	Net Budget £'000	Forecast Variation £'000	Forecast Variation %
Arts and Heritage - no significant variances	2,350	+0	+0.00
Arts and Culture Education - full year savings not met due to one off redundancy costs. Note that there is a full year saving of £75k achieved through the restructure.	277	+187	+67.51

	Net Budget £'000	Forecast Variation £'000	Forecast Variation %
Adult and Community Education - 2011/12 savings targets were deducted from base budget, assuming a net nil service. The forecast is based on achievement on a net nil position.	-41	+0	+0.00
Equalities - no significant variances	128	+0	+0.00
Libraries and Archives - Shortfall on income targets	2,993	+34	+1.14
Leisure Support - no significant variances	33	+0	+0.00
Neighbourhood Management Unit - no significant variances. Any unachieved savings as a result of the staff restructure part year effect will be offset by under spends on vacant posts.	2,299	+0	+0.00
Sport and Active Leisure - A shortfall in budgeted rental income for Waterworld. The full year effect of a previous year's budget saving on rents and rates is greater than the actual level of saving achieved. This is offset by under spends in other areas.	2,356	-45	-1.91
Young People and Play - no significant variances	326	+0	+0.00
<b>Total (Leisure &amp; Culture portfolio)</b>	<b>10,721</b>	<b>+176</b>	<b>+1.64</b>

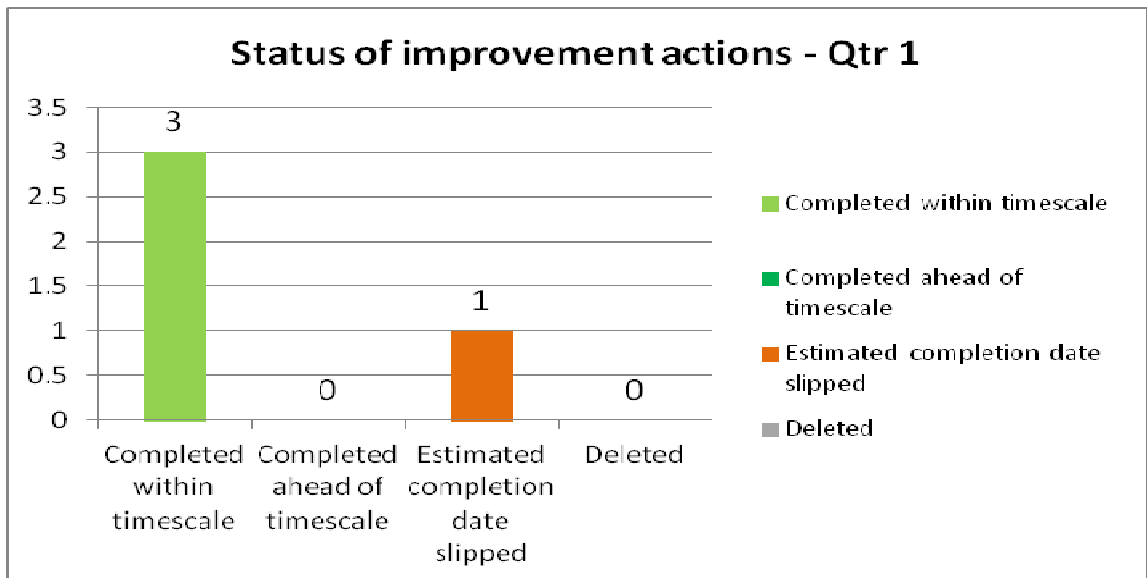
### Service Plan Actions and Performance Indicator Headlines

- As part of Communities and Culture's commitment to deliver excellent services the service set a very challenging service improvement plan for 2011/12, with 72 actions to be completed during 2011/ 2012, 18 of which coming under the portfolio for Education, Children and Young People's Services.



**Quarter 1 Service Plan Action update**

- For quarter 1 - 4 Service Plan actions were due to be completed by June 2011 of which 3 have been completed within the timescale with 1 action where the estimated timescale for completion has passed. This action is expected to be completed by March 2012. There are no actions where the deadline has passed and work has not commenced.



6. Outlined below is the action where the estimated timescale has slipped.

<b>Action</b>	<b>Comments</b>
In conjunction with York Cares devise new modules to extend the Children's University programme including Libraries & Archive and Sport & Active Leisure. C&C facilities gain accreditation to become learning destinations	The Head of Libraries is now on the steering group and is developing a Library module. Also work is underway to enable Shine providers to become accredited leaning destinations

7. Completed Actions within quarter 1 :

- Support has been provided to the campaigns of the Youth Council to assist in the promotion of Shine including the young people's festival and Café. The Youth festival took place 16 July 2011 at Rowntrees Park.
- Adult Learners Week has been celebrated and plans are underway for next year
- Mechanisms have been established to make it easier for young people to renew their Shine Card. Promotional information is highlighted through Shine and YorOk website in addition to the Libraries service marketing.

### **Examples of Other Highlights**

8. The following provides examples of other achievements for the service:
- Big City Read events have been happening across the City to support the chosen book 'Lost Luggage Porter'. As well as the general public, we've worked with the prison service, teenage mums, the hospital, mental health groups and Arclight to take the book (and authors) to people who might not ordinarily engage with the service.
  - The Summer Reading Challenge (children encouraged to read 6 books over the summer hols) has attracted over 3000 participants.



- Funding has been received from the ME TOO fund to run an arts club for Young Carers

### Performance Indicators

9. There are 13 Education, Children and Young People's performance measures within the Communities and Culture's Service Plan which come under the portfolio for Education, Children and Young People's Services. 6 are measured quarterly and 7 annually. Outlined below is the status of the quarterly indicators.

PI code and description	Target 11/12	A	M	J	On target	Comments
Participants in Health and Wellbeing activities: Adult & Community Education	800	142				Health and wellbeing courses are held throughout the year. September is the highest month for enrolments. The majority of enrolments will come within the next two quarters
Number of new cultural providers registered on the YorOK website	100	25 new, total 655				On target
Number of places available through Shine	Establish a base line new PI	13229				
Number of Shine activities	As above	133				
Number of views of the Shine page of the YorOk website	20000	5249				On target
Percentage of York's Children and Young People gaining their new York Card	50%	25.20%				On target

## Corporate Priorities

10. Reporting on Financial Performance and Service Improvement support the Corporate Theme of 'Effective Organisation'.

## Implications

11. The implications arising from this report have been considered within the body of the report.

## Conclusion

12. This report has provided an update on Quarter 1 Performance.

## Recommendations

13. The Cabinet Member is asked to note the progress that has been made and agree the revised timescale for the action that is in progress but where the original estimated timescale has slipped for completion.

## Contact Details

**Author:**

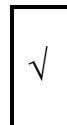
**Sharon Brown**  
Performance and Service  
Improvement Manager

Tel: 554362

**Chief Officer Responsible for the report:**

**Charlie Croft**  
Assistant Director – Communities & Culture

Report  
Approved



26.9.2011

## Appendix 1 Status Card for Quarter 1 Service Plan Actions

Action Owner	Action description	Deadline/ 2011/12	Progress Status	Quarter 1
M Bailey CWG	Provide appropriate support to the campaigns of the Youth Council to assist in the promotion of Shine including the young people's festival and Café	Apr-11	<b>Completed</b>	Youth festival took place 16 July at Rowntrees Park
A Masters	Celebrate adult learners achievements by organising a single celebration event in Adult Learners Week	May-11	<b>Completed</b>	Adult Learners Week celebrated and plans underway for next year
M Bailey	In conjunction with York Cares - devise new modules to extend the Children's University programme including Libraries & Archive and Sport & Active Leisure - C&C facilities gain accreditation to become learning destinations	Apr-11	<b>Estimated completion date slipped</b>	The Head of Libraries is now on the steering group and is developing a Library module. Also work is underway to enable Shine providers to become accredited leaning destinations
M Bailey CWG	Establish mechanisms to enable children and young people to easily renew their York Card, in particular those entitled to Me Too funding	Apr-11	<b>Completed</b>	Promotional information highlighted through Shine and YorOk website in addition to the Libraries service marketing.

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Action Owner	Action description	Deadline/ 2011/12	Progress Status	Quarter 1
M Bailey CWG	Working with providers to create a range of cultural opportunities for children and young people that are accessible to all.	Mar-12	In Progress	Summer programme currently in operation - for further details of the range of opportunities available to children and young people, please see the following link <a href="http://www.yor-ok.org.uk">www.yor-ok.org.uk</a> . The Autumn edition of Shine is currently in the planning stages.
M Bailey CWG	Provide appropriate support to the campaigns of the Youth Council to assist in the promotion of Shine including the young people's festival and Café	Apr-11	Completed	Youth festival took place 16 July at Rowntrees Park
A Masters	Celebrate adult learners achievements by organising a single celebration event in Adult Learners Week	May-11	Completed	Adult Learners Week celebrated and plans underway for next year
M Bailey CWG	Revise the information available to schools on the Schools Learning Platform (SLP) that promotes the Shine brand and support schools to commission quality cultural providers	Sep-11	In Progress	Successful Viking Festival and Early Music Festival delivered. Still to come Food and Drink festival majoring on local produce and Illuminating York centred around Eye of York this year. Preparations for the Mystery Play in 2012 as part of York800 already underway.
A Gourlay	Establish a full cost learning offer covering all curriculum areas and services	Mar-12	In Progress	Currently still delivering a full cost offer through the Adult Education Service. Branding of new full cost offer been developed.
All	Deliver the Venture out programme	Mar-12	In Progress	Two brochures of activity published
A Gourlay	Develop and publish a model for supporting self organised learning and self organised learning groups	Mar-12	Not Started	
M Bailey CWG	Deliver and/or commission a range of cultural opportunities that meet the necessary legislative standards, policies and practices and provide clear progressive pathways for children and young people.	Mar-12	In Progress	Summer edition of Shine distributed
M Bailey CWG	Ensure that SHINE is appropriately represented/signposted to on other relevant websites and publications e.g. Yortime, NUM's ward pages of the CYC link to area based working	Mar-12	In Progress	Shine available through YorOK website - currently working with schools to enable them to put a direct website link onto their school website
M Bailey	In conjunction with York Cares - devise new modules to extend the Children's University programme including Libraries & Archive and Sport & Active Leisure C&C facilities gain accreditation to become learning destinations	Apr-11	Estimated completion date slipped	The Head of Libraries is now on the steering group and is developing a Library module. Also work is underway to enable Shine providers to become accredited leaning destinations

Action Owner	Action description	Deadline/ 2011/12	Progress Status	Quarter 1
G Cooper	Working with Partners across the city establish a Music Hub to secure the music element of cultural entitlement	Oct-11	In Progress	Bid for grant funding to be submitted by October 2011 will know results by March 2012
M Bailey CWG	In conjunction with the Extended Services team, support schools to utilise their Me Too funding through the direct delivery of services and/or support to commission quality cultural providers	Aug-11	In Progress	Supporting schools and cultural providers to continue to use their Me Too funding. Funding ends August 2011
M Bailey SAL	Support sports clubs, in the first instance, to enhance current or develop new concessionary arrangements for children and young people eligible for Me Too funding beyond August 2011, when the Me Too project ceases.	Aug-11	In Progress	Progress work with SAL - work to start September 2011 Links made to the Poverty strategy
M Bailey CWG NMU	Provide direct support to the 6 pilot areas of the Area Based Working model that will support and develop Shine at a neighbourhood level.	Sep-11	In Progress	Up date report available on request. Completed 3 Change Champion events with Micklegate, Westfield and Acomb - will be reviewing over the summer
M Bailey CWG	Establish mechanisms to enable children and young people to easily renew their York Card, in particular those entitled to Me Too funding	Apr-11	Completed	Promotional information highlighted through Shine and YorOk website in addition to the Libraries service marketing.
M Bailey CWG	Ensure the Shine offer is accessible to Look After Children.	Aug-11	In Progress	LAC offer is currently in draft awaiting sign off from SAM before distribution
M Bailey CWG	Encourage all staff and partners to complete the online Workforce Development self-assessment designed to identify training needs and signpost individuals to the appropriate training and information.	Mar-12	In Progress	Ongoing as new Shine providers come on board
M Bailey CWG TDU	Develop and deliver a training programme to support the delivery of the cultural entitlement for C&C staff and cultural providers against identified needs.	Mar-12	Not Started	Will be developing new training programme ready for September - focus on Safeguarding